**附件1**

**岗位调整报名表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓 名 | |  | | 性别 |  | | 出生  年月 |  | 出生地 |  | | 政治  面貌 |  |
| 学 历 | |  | | 学位 |  | | 职 务 | |  | | 职称 | |  |
| 毕业学校 | | |  | | | 毕业  时间 |  | | 所学专业 | |  | | |
| 现 部 门 | | |  | | | | 现 岗 位 | |  | | | | |
| 申请部门 | | |  | | | | 申请岗位 | |  | | | | |
| 个  人  履  历 | 本 人 签 名： | | | | | | | | | | | | |
| 资  格  审  查 | **审查合格，同意报名。**    选聘部门负责人签字： | | | | | | | | | | | | |

**附件2**

**岗位调整审批表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓 名 | |  | | 性别 |  | | | 出生  年月 |  | | 出生地 | |  | | 政治  面貌 |  |
| 学 历 | |  | | 学位 |  | | | 职 务 | | |  | | | 职称 | |  |
| 毕业学校 | | |  | | | 毕业  时间 | |  | | | 所学专业 | | |  | | |
| 现部门 | | |  | | | | | 现 岗 位 | | |  | | | | | |
| 调入部门 | | |  | | | | | 调入岗位 | | |  | | | | | |
| 申  请  原  因 | 本 人 签 名： | | | | | | | | | | | | | | | |
| 审批情况 | 现部门意见 | | | | | | 选聘部门意见 | | | | | 相关职能部门意见 | | | | |
|  | | | | | |  | | | | |  | | | | |
| 人事处意见 | | | | | | | | | 学校审批意见 | | | | | | |
|  | | | | | | | | |  | | | | | | |